



MAR IVANIOS COLLEGE

Autonomous | Committed to Excellence in Higher Education since 1949

Re-accredited (Fourth Cycle) with A+ Grade by NAAC | DST-FIST College | NIRF 2023 - 45th Rank
UGC College with Potential for Excellence | NAAC Margadarshan Mentor College
(Affiliated to the University of Kerala)

ADMISSION TO FIRST DEGREE PROGRAMMES 2023

THIRD ALLOTMENT INTERVIEW SCHEDULE

DATE	PROGRAMME	TIME
25.09.2023 Monday (General Quota)	For all Programmes	10.00 am

**** Those who have taken admission in any other College should take TC only after verifying their marks and other details.**

INSTRUCTIONS:

1. Those allotted candidates who do not report for interview on the stipulated date and time at the College will forfeit the claim for admission.
2. Venue for the interview: Mar Ivanios College (Autonomous)
3. Since interviews involve a series of procedures, including certificate verification, filling up of necessary documents, interface with the Principal, payment of fees, etc. the process may take time depending on the number of students present. All are hence requested to be patient.
4. Candidates provisionally selected for admission for all programmes should appear for an interview at the Principal's office. Selection will be finalised only after the interview. **The Principal reserves the**

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right to refuse admission to any applicant, if found ineligible for admission according to the regulations of the University and the Management.

5. The applicant must be accompanied by his/her parent(s) at the time of the interview and should produce the following documents:

Applicants should produce the following documents at the time of interview:

- a. Two copies of the Allotment Memo (double sided printout in A4 size paper).
- b. Printout of completed online application (double sided printout in A4 size paper).
- c. Original T.C, Course & Conduct certificate from the institution last attended.
- d. Original Mark list of the qualifying examination along with two self-attested copy of the same.
- e. Certificate to prove date of birth (three self-attested copy of Class 10 Certificate)
- f. Eligibility Certificate in the case of candidates other than Kerala HSE/VHSE/CBSE/ISC, and one self-attested copy of the same.
- g. Migration Certificate, if applicable, and one self-attested copy of the same.
- h. Community certificate from the Parish priest and Catechism certificate for Malankara Catholic candidates.
- i. Caste / Community / Income Certificates for Reservation / Fee concession candidates from the concerned authority. Certificates more than a year old will be considered invalid.
- j. Original and a self-attested copy of NCC / NSS / SPC / Scouts & Guides certificate, if applicable.
- k. Children of Ex-Service personal / Jawan should produce the concerned certificate
- l. SC / ST / OEC candidates – Community / Caste certificate from Tahsildar / Village Officer. Certificates more than a year old will be considered invalid, unless mentioned otherwise in the

certificate.

- m. PWD (Person with disability) candidates should produce the medical certificate with 5 year validity. (Refer Page No.19&20 of the UG Prospectus 2023).
 - n. Non Creamy layer Certificate in case of SEBC (Refer Annexure 5 of the UG Prospectus 2023) candidates claiming vacant SC/ST seats.
 - o. Course cancellation memo, if applicable.
 - p. Any other relevant certificate for any claim made in the application
- 6. Admitted students should pay the fees for their Diploma/Certificate course chosen. There will be a PTA collection for college development at the venue.
 - 7. Since the admitted students should submit the original Plus Two/VHSE/CBSE/ISC certificates in the college at the time of admission, students are advised to keep enough attested copies of the same for their future use.
 - 8. **It is mandatory that one of the parents must be present with his/her son/daughter at the time of interview.** Under any circumstances if either of the parents is not in a position to attend the interview, the matter will have to be communicated to the Principal by email or in person and permission in this matter has to be obtained before the interview.

Principal

22-09-2023