

## **NOTICE**

### **Sub : Award of Grace Marks/ Procedure of applying – reg:-**

It is hereby brought to the notice of all students of Mar Ivanios College (Autonomous) who have achievements in Sports/ Arts/ NCC/ NSS/ Special Concession eligible for Award of Grace Marks that they should submit their request to the Controller of Examinations for award of grace mark along with supporting documents/ Certificates issued by respective University/ Boards. Applications shall be duly recommended by the Principal. The candidates shall surrender the original mark list for the semester for which they are eligible to avail grace mark.

**CONTROLLER OF EXAMINATIONS**

Copy to : -

1. The Principal, Mar Ivanios College
2. The Vice Principal, Mar Ivanios College
3. The Bursar, Mar Ivanios College
4. The Superintendent, Mar Ivanios College Office (For bringing to the notice of the students)
5. The Stock file.