



MAR IVANIOS COLLEGE, THIRUVANANTHAPURAM
(An Autonomous College affiliated to the University of Kerala)
OFFICE OF THE CONTROLLER OF EXAMINATIONS

No. CoE/GM/N/07/2025

31-07-2025

URGENT NOTICE – ADDITION OF GRACE MARKS – FDP

Candidates of First Degree Program (FDP-UG) up to 2022 Admissions who have attended Regular/Reappearance Examinations, whose results were published on 20-05-2025, who are eligible for grace marks for their performance in ARTS/SPORTS and participation in NCC/NSS activities shall apply for the addition of grace marks to the Controller of Examinations with the documents noted below:

Those students who are eligible for grace marks as special concession to the Differently Abled shall also submit their application. Applications shall reach the Office of the Controller of Examinations on or before 04-08-2025.

Documents Required:

1. Copy of Merit Certificates of the events participated, showing the position and the date of the event (Attested by the respective Coordinators)
2. Copy of the order granting special concessions (for addition of grace marks) in the case of differently abled students.
3. Draft mark list of all semester (including improvements/reappearances, if any) in which grace marks to be added.
4. Split up of marks for each course as desired by the student.
5. Request forwarded by the respective Coordinators.
6. Declaration stating that “I will not claim any rank/position based up on the addition of grace marks”.