



MAR IVANIOS COLLEGE (AUTONOMOUS), THIRUVANANTHAPURAM

Health and Safety Protocol at the Examination Centres in the Context of the Covid Pandemic

Entry to the Campus:

1. To ensure the safety and health, all students and staff should **strictly follow the protocol and instructions**, issued in accordance with Govt directives and the UGC guidelines.
2. Considering the constraints in transport facilities, all **examinations will be held from 10.00 am to 1.00 pm**. Students shall **report thirty minutes before** the commencement of the exam and **shall leave immediately after the exam**.
3. There shall be **only two entry points to the campus**: the front gate of the college and the gate behind the Zoology Dept leading from the college steps. No student shall enter through any other pathway.
4. At both the entry points, each student shall undergo **thermal screening and hand sanitization process**, under the care of faculty members. Facilities for **hand washing with soap solution** will be arranged in different areas in the campus.
5. Students **must wear DOUBLE MASK throughout**.
6. They shall maintain **proper hygiene** and follow the **norms of social distancing** at every point.
7. To prevent the risk of infection/spread, **students from hotspot/ Containment Zone** and from families under home quarantine **shall report the matter to the respective Faculty Adviser and to the Vice Principal (Dr Shirley Stewart, Mob: 9447102080)** and shall be directed to take the exam in separate halls allotted to them in the Commerce Dept.
8. Students who have **any COVID related symptoms** shall also be isolated and seated in a separate classroom.
9. Students **who cannot appear for the examination** now due to Covid 19 related reasons shall be given **another chance** at a safe and convenient time later.
10. **Parents /guardians** who may be accompanying students are requested to stay **in the car park area/in the College Stadium in their vehicles** and wear masks and practice **social distancing** and hand hygiene. They are requested not to gather in groups.
11. **Students writing the examination in various sub centers are also requested to keep COVID protocols, including wearing of double mask and social distancing. They should strictly obey all the regulations issued by the institutional authorities in the sub centers.**

Before and after the Examination:

1. A thorough **disinfection of the exam centre** and premises, including classrooms and furniture, will be carried out before and after each exam. Students should use the **sanitisers provided in the exam hall**.
2. Special seating, **of 6 feet distancing**, shall be arranged in each exam hall. Students shall maintain **social distancing** while entering and leaving the hall as well as **while collecting or returning answer scripts/question paper** to the invigilator.
3. Students are strictly **forbidden to share/exchange stationery and other material** including pen, instrument box, cup, water bottle etc during or after the exam.
4. At the end of the examination, students shall get up from their seat **one by one and place their answer script** on the invigilator's desk.
5. Students **shall vacate the campus immediately** after the exam and are not permitted to interact with others.

PRINCIPAL