



MAR IVANIOS COLLEGE

Autonomous | Committed to Excellence in Higher Education since 1949

Re-accredited (Fourth Cycle) with A+ Grade by NAAC | DST-FIST College | NIRF 2020 - 48th Rank
UGC College with Potential for Excellence | UGC PARAMARSH Mentor College
(Affiliated to the University of Kerala)

Attn: FDP (2018 and 2019 admissions) and PG (2019 admission) students

Having taken into serious consideration the necessity of the timely completion of the academic requirements of students, and in strict conformity with the COVID related regulations of the Government, the following decisions are taken regarding the End Semester Examinations of FDP S4 (2018 admissions), FDP S2 (Regular 2019 admissions/Improvement 2018 admissions) and PG S2 (2019 admissions):

1. The End Semester Examinations of FDP S4 (Regular 2018 admissions), FDP S2 (Regular 2019 admissions/Improvement 2018 admissions) and PG S2 (Regular 2019 admissions) were scheduled earlier, but could not be conducted due to COVID related restrictions. The same exams will now be conducted as per the revised schedule published by the Controller of Examinations vide Order No. CoE/UG/PG/EN/10/2020 dated 27.10. 2020 and available on the college website.
2. **The examination time on the respective days is rescheduled as 10.00 am to 01.00 pm** (3 hours). Students shall, in normal case, report to the examination centre at least one hour before the commencement of the examination. No student reporting 30 minutes after the commencement of the examinations shall be admitted to the hall.
3. Those students who may not be able to appear for the above examinations due to reasons whatsoever, can register for the improvement examinations along with the just junior batch of students.
4. For the sake of avoiding/minimizing inter district travel and hostel stay by students hailing from other districts of Kerala, the following examination sub centers are also allotted in addition to the **main centre (Mar Ivanios College Autonomous)**:
 - i) Fatima Mata National College (Autonomous), Kollam
 - ii) St John's College, Anchal
 - iii) Catholicate College, Pathanamthitta
 - iv) Mar Ivanios College of Arts & Science, Kallumala, Mavelikara.
 - v) CMS College (Autonomous), Kottayam
 - vi) JPM Arts & Science College, Kanchiyaar, Labbakkada, Idukki.
 - vii) St Thomas College (Autonomous), Thrissur
 - viii) St Joseph's College (Autonomous), Devagiri, Kozhikkode.
 - ix) Nirmalagiri College, Kuthuparaba, Kannur.
 - x) Alphonsa Arts & Science College, Sulthan Bathery.
 - xi) Directorate of Education, Kavaratti, Lakshadweep

5. **A google form will be circulated through Faculty Advisers shortly, in which all UG S4 (2018), UG S2 (2019) and PG S2 (2019) students have to select the preferred centre of examination on or before 9 pm on 4th November 2020.** An examination centre once selected will not be changed. Any student who may fail to give their centre preference shall be presumed to appear for the examinations at the main centre (Mar Ivanios College Autonomous) only. **Those students who are not appearing for the examinations in this slot can also fill the google form selecting their option as “Not Appearing for the Exams Now”.**
6. Students residing currently outside Kerala or at a Hot spot/ containment zone are directed to take all necessary precautions issued by the Government. Students who may have been in quarantine or who may have been COVID positive are requested to report the matter to the Superintendent of Examinations in advance.
7. Examination Centre allotment of students shall be published on the college website prior to the examinations. Students are directed to ensure their names in the nominal roll and allotted centre on the website before reaching any sub centre.
8. Schedule for the practical Examinations shall be published later by the Controller of Examinations.
9. Students are directed to make use of the sub centers and avoid hostel stay requests to the maximum possible extent. If any student is still in acute necessity of hostel during the examination days, he/she may make own arrangements. They may contact Rev. Fr. Bursar (Ph No. 9446256163) or Alphonsa (Girls) or MTTC (Girls) Hostels directly.
10. All COVID related health and safety measures issued by the Government are to be strictly followed at all examination centres. A detailed instruction on this will be published in the college website before the commencement of the examinations.
11. Students appearing for examinations at any centers shall necessarily carry College ID card/AADHAR Card and Hall ticket. Hall tickets can be downloaded from the student portal prior to the examinations. No student shall be admitted to the examination hall without proper identification by the invigilators.
12. In the possible event of Government permitting colleges to reopen and resume direct classes before the close of these examinations, the remaining examinations of all students from such a date may be shifted to the main centre Mar Ivanios College (Autonomous). Proper communications shall be issued through the website in such an instance.
13. If the number of students opting for a particular centre is not sufficient enough, such a centre may be dropped and students may be asked to opt for other nearby centres.

14. Any query or requests regarding exam centers shall be addressed to the Dean of Studies at academics@mic.ac.in. In case of any further clarifications or assistance any time, feel free to contact the above mail or call in the helpline numbers: Dr Cherian John (Vice Principal- 9495380048), Dr K. L. Anandavally (Director, SF Programmes, 9497878742), Dr Jijimon K Thomas (IQAC Coordinator- 9447205190), Dr Victoria P.K. (Superintendent of Examinations- 9446849234).

31.10.2020

Principal